



Full Time Manager at Mission Thrift Store Fergus **Job Posting**

BFM Foundation (Canada) is a national Christian organization with over 50 Mission Thrift Stores across Canada. The net revenue from all Mission Thrift Stores is devoted to the Joint Ministry of BFM Foundation (Canada) and Bible League Canada. These funds are used to establish adult and children's literacy programs, church planter training and distribute Bibles in many places around the world. The stores are operated primarily by dedicated volunteers.

Mission Thrift Store Fergus is currently seeking a full-time Manager who understands and supports the vision and purpose of BFM Foundation (Canada). The ideal candidate will have strong relational qualities, be able to train and lead volunteers to effectively operate the store. The Manager needs to be vibrant, passionate and have an entrepreneurial spirit. The right candidate must understand the needs and wants of a thrift store customer and deliver exceptional customer service, understand inventory control, pricing, health and safety regulations, delegating, motivating, marketing and financial management.

Required Commitment

- Follower of Jesus Christ who wholeheartedly subscribes to the BFM Foundation's Statement of Faith and Purpose
- In fulfilling your responsibilities, you will be required to pray with people who work or volunteer for Mission Thrift Stores. This may include, but is not limited to opening in prayer at Mission Thrift Store Board and/or Staff Meetings, Mission Thrift Store events, BFM Foundation (Canada) Annual Conference.
- A love for Bible-based ministry in Canada and around the world.
- Cultural, economic and environmental sensitivity

Qualifications

Knowledge, Skills and Abilities

- Understand retail sales, leadership and management principles as they relate to non-profit/ voluntary organizations;
- Understand all federal and provincial legislation applicable to voluntary sector organizations including: employment standards, human rights, occupational health and safety, charities, etc.;
- Experience in human resources management;
- Proficient in the use of Microsoft Word, Excel and PowerPoint would be an asset.
- Effective verbal and written communication

Experience: Management experience in a retail setting; experience with non-profit/ voluntary sector would be considered an asset.

Working Conditions: The Manager will be working in a retail / office environment and would be responsible for the thrift store operation, which includes assigning and monitoring a team of volunteers. The Manager will be required to work days, some weekends, and must be available to attend regular Board meetings with the Directors.

Compensation & Benefits:

- Annual salary \$55,000 - \$70,000 based on experience
- Health Benefits
- Employee Assistance Program
- On-Site personal Parking
- Professional Development Allowance
- Monthly Employee Appreciation Days

If you feel you have the passion and skill set that would help to advance the purpose of Mission Thrift Store Fergus, we look forward to hearing from you! Please submit your resume by August 15th by email to careers@missionthriftstore.com

**Full Job Description available upon request*

BFM (Fergus) Enterprises Society welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.